

## **THE REGUS SOCIETY**

### **ABOUT US**

**The Regus Society** is the registered association of allottees of **The Regus - by Imperial**, formed to manage common areas, ensure high service standards, and foster a warm, inclusive neighbourhood registered under the Societies Registration Act XXI of 1860. We work transparently through elected representatives and structured committees.

- **Registered name:** The Regus Society
- **Registration no.:** RS/KAM(M)/263/RFSRS/202500154
- **Project address:** The Regus – By Imperial, Near D Courtyard Hotel, R G Baruah Road, Guwahati – 781005
- **Contact No. :** +91 88221 22707

### **OUR VISION AND MISSION**

Our Vision is to build a model condominium where safety, sustainability, and community living thrive. Our Mission is to deliver hassle-free facilities management, prudent financial stewardship, and resident-centric services through transparent processes and continuous improvement. At The Regus Society, we endeavour to empower businesses and individuals to succeed in a rapidly changing world. We strive to create a vibrant ecosystem that fosters creativity, productivity and mutual support.

### **OUR OBJECTIVES AND RESPONSIBILITIES**

- Maintain and enhance common areas and services.
- Collect and utilize maintenance charges responsibly.
- Build community through events, workshops, and support networks.
- Represent members before authorities and service providers when required.

### **PRIVACY POLICY**

- The Regus Society respects your privacy and is committed to protecting your personal information.
- Information collected during maintenance payment (such as name, contact details and transaction details) will be used solely for processing payments, maintaining records, and related administrative purposes.
- The Regus Society does not sell, share, or disclose personal information to any third party, except as required by law or to facilitate secure payment processing through authorized payment gateways.

## **REFUND AND CANCELLATION POLICY**

- Payment once made are generally non-refundable and non-transferable.
- Cancellation of payments is not permitted once the transaction is successfully processed.

## **GENERAL TERMS**

- These terms and conditions govern the use of the online payment facility provided by The Regus Society for the collection of maintenance, electricity, and other building-related charges.
- By using this facility, you (user / owner / tenant / member) agree to comply with and be bound by these terms and conditions.
- The Society reserves the right to amend, update, or revise these terms and conditions at any time without prior notice. Users are advised to review them periodically.

## **PAYMENT DETAILS**

- Members may pay maintenance charges, electricity bills, and other society dues through online payment modes such as net banking, debit / credit cards, UPI, or any other modes available.
- Payments must be made on or before the due date mentioned in the respective invoice or communication from the Society.
- Delayed payments will attract late payment interest or penalties as per the society's approved maintenance policy.
- The Society will not be responsible for bank charges, payment gateway fees, or technical issues incurred during the transaction.

# Imperial Group